An outdoor medieval themed festival. Crafters, food trucks/carts, live entertainment such as street performers, local musicians and other talent to roam the festival grounds. Foam fighting, demonstrations, live action role playing groups, jousting and live steel demonstrations are some of the activities planned for the event. A children’s play areas, multiple food courts and a beer garden are planned.

ROADS AFFECTED:
Highway 34, Glade Road, Wild Lane and Savage Road.

DURATION OF EVENT:
Vendor set up may begin May 25, 2020, at 9am.
Tear down must be completed by Tuesday, June 2, 2020, at 5pm.
Hours of event for Friday, May 29, 2020: 3pm to 8pm
Hours of event for Saturday, May 30, 2020: 10am to 6:30pm
Hours of event for Sunday, May 31, 2020: 10am to 6:30pm

WATER REQUIREMENTS:
Rented portable wash stations for hands. Bottled water for sale. Food vendors will provide their own water needs with packaged water. All food vendors are required to show proof of licensing / certification by the State of Colorado or County health department. Potable water station will be onsite.

NUMBER OF EMPLOYEES/VOLUNTEERS
15-20 paid staff members. Parking, trash collection and front/ticket tent.
Two full time site managers; Kathleen (Kitty) Wild and Michael Nolden.
Head of Security, Entertainment Director and Medical Coordinator.
Of these staff positions we have designated our Emergency Response Team or ERT as the Site Managers, Head of Security, Medical Coordinator and Sheriff Deputy. Entertainment Director is a member of the ERT for purposes of announcements made to the festival.
NUMBER AND LOCATION OF TOILETS:
We will have 18 standard port-o-potties, 3 ADAs and 8 hand washing stations spread around the festival site. They will be placed in strategic locations around the festival for patron’s convenience. The port o’ potty company cleans the units daily.

<table>
<thead>
<tr>
<th>LENGTH OF EVENT (HOURS)</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>100</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>250</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>500</td>
<td>2</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>9</td>
<td>9</td>
<td>10</td>
<td>12</td>
</tr>
<tr>
<td>1000</td>
<td>4</td>
<td>6</td>
<td>8</td>
<td>8</td>
<td>9</td>
<td>9</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>2000</td>
<td>5</td>
<td>6</td>
<td>9</td>
<td>12</td>
<td>14</td>
<td>16</td>
<td>18</td>
<td>20</td>
<td>23</td>
<td>25</td>
</tr>
<tr>
<td>3000</td>
<td>6</td>
<td>9</td>
<td>12</td>
<td>16</td>
<td>20</td>
<td>24</td>
<td>26</td>
<td>30</td>
<td>34</td>
<td>38</td>
</tr>
<tr>
<td>4000</td>
<td>8</td>
<td>13</td>
<td>16</td>
<td>22</td>
<td>25</td>
<td>30</td>
<td>35</td>
<td>40</td>
<td>45</td>
<td>50</td>
</tr>
<tr>
<td>5000</td>
<td>12</td>
<td>15</td>
<td>20</td>
<td>25</td>
<td>31</td>
<td>38</td>
<td>44</td>
<td>50</td>
<td>56</td>
<td>63</td>
</tr>
<tr>
<td>6000</td>
<td>12</td>
<td>15</td>
<td>23</td>
<td>30</td>
<td>38</td>
<td>45</td>
<td>53</td>
<td>60</td>
<td>68</td>
<td>75</td>
</tr>
<tr>
<td>7000</td>
<td>12</td>
<td>18</td>
<td>26</td>
<td>35</td>
<td>44</td>
<td>53</td>
<td>61</td>
<td>70</td>
<td>79</td>
<td>88</td>
</tr>
<tr>
<td>8000</td>
<td>12</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>50</td>
<td>60</td>
<td>70</td>
<td>80</td>
<td>90</td>
<td>100</td>
</tr>
<tr>
<td>10000</td>
<td>15</td>
<td>25</td>
<td>38</td>
<td>50</td>
<td>63</td>
<td>75</td>
<td>88</td>
<td>100</td>
<td>113</td>
<td>125</td>
</tr>
</tbody>
</table>

TRASH COLLECTION:
We plan on a 20 yard dumpster for the event. 20 55 gallon trash cans will be placed inside of the festival site and will be emptied as they fill. Of the 15 paid staff- 5- 7 are dedicated to trash duties at all times.

MAXIMUM # OF ATTENDEES AT ONE TIME:
Attendance of 6000 (including vendors/entertainers/patrons over the entire weekend. Estimate as to the maximum number of attendees at one time is between the hours of noon and 4pm (estimating 1500 at one time). We expect the Saturday of the event to be the largest attendance day. Festival site (not including parking area) is approximately 4.5 acres

FOOD OR ALCOHOLIC BEVERAGES TO BE SERVED:
Creepy Walk in the Woods is a local 501C3 and will handle the alcoholic beverages to be served. Application is submitted at the same time this application is submitted.

TEMPORARY STRUCTURES OR FENCING:
Vendors are each required to bring own 10x10 pop-up awing to provide shade/shelter and boundary for their own area. Entertainers are asked to bring own 10x10 pop-up, as are the LARPing groups. (LARP- Live Action Role Playing). Crafters and vendors will be mostly 10x10 pop-ups. A few vendors utilize 10X20 garage carports tents. 10 20x20 tents will be rented from local event company.

ADEQUATE COMMUNICATIONS:
We use Ubiquiti Networks UniFi AP Enterprise WiFi System to boost the wi-fi calling into the festival area. We also have walkie-talkies for use by festival staff.

SECURITY:
We will be in contact with Officer Weber of the Larimer County Sheriff department and formally request at least 2 Sheriff Deputies to be scheduled for the festival. We request 2 Deputies on Friday, 3 on Saturday and 3 on Sunday. In addition, Union Colony Protective Services has been contracted to bring 2 security guards on Friday; 5 guards for Saturday and 5 for Sunday. Lion’s Tactical is the 3rd layer of security for the festival- they will bring 3 to 5 civilian dressed security personnel.
EMT and NURSES:

Onsite EMS medical teams will be utilized during the festival. We plan for 2 medic stations as noted on the sketch plan. We have retained the services of 2 Register Nurses, so that one nurse is on duty at all times and there are 2 available during our busiest and hottest times of day. The live steel will provide additional medics as well as being able to use our staff. ALL EMERGENCY TRANSPORT WILL BE DONE BY TVEMS. WE WILL CALL 911 for any incidences deems emergency.

Two certified emergency medical technicians and one emergency ambulance provided for special events with 500 persons. One additional certified medical technician provided for every additional 500 persons. An enclosed structure where treatment may be rendered shall also be provided.

A licensed practical nurse or registered nurse, licensed to practice in the state, provided for special events with 1,000 persons. One additional nurse provided for every additional 1,000 persons.

Food or alcoholic beverages to be served:

There will be a diverse array of food and non-alcoholic beverage vendors participating in the event organized in vendor rows. All food vendors must hold a current Colorado Retail Food Establishment License and must operate in compliance with the Colorado Retail Food Establishment Rules and Regulations and follow the guidelines for Special Event vendors found at [www.larimer.org/health/food/specialevent.asp](http://www.larimer.org/health/food/specialevent.asp).

Alcohol Service:

The Creepy Walk in the Woods is the non-profit benefiting from the beer and mead sales. Creepy Walk is the separate non-profit entity handling all alcohol sales. The Creepy Walk Board of Directors has decided that all servers must be over 21. Creepy Walk in the Woods has joined Responsible Alcohol Retailers- RAR. TIPS training for the majority of the volunteers has been completed. Other Creepy Walk volunteers will be in charge of wrist banding to identify over-21 patrons. We have a secure area for the festival that will keep the beer/mead contained to the festival site. No outside alcohol will be allowed.

ASSURANCES:

As the applicant, you have our assurance that the sounds from the special event will not carry unreasonably beyond the boundaries of the location of the Special Event. All noise will be directed towards the private residence of the owner of the property. As for noise going to the west or north, there will be a little, and of what does escape will be no more than 55 db(A). The festival would like to explore how to go about applying for a 3 day noise variance to no more than 65 db(A) for the 2021 and will ask if this is an option for the 2020 festival. The music would be no louder than the emergency vehicles and traffic heading up the canyon every other day of the year. Festival closes at 6:30pm when live music will stop.

DUST MITIGATION:

The parking area is a former hay field that will be mowed prior to the event. The entrance and exit drives are dirt and will have slow moving traffic so as to not “kick up” additional dust. The festival area is covered by mulch to make the groomed courtyard space and walkways. When the western most field seed is established we will have added 40% more parking to the 2019 parking area.

POWER:

We plan to use up to 9 generators, 4ks to 7ks. An underground power line has been added to the eastern portion of the event site giving access to some grid power. Work was completed by a licensed electrician.
INSURANCE:
Event Insurance will be purchased for the festival and Larimer County will be named as an additional insured for festival in a 1,000,000/2,000,000 policy. As has been done every year for the last 5 years of the festival being housed on this property. Due to the cost and lack of final permit status, the final payment will not be made until 30 days prior to the festival at which time the binder will be sent to Risk Management. Food vendors are required to name Larimer County as an additional insured in order to partake in the festival.

PARKING:
Parking is all off street in the southern most fields of the property. Parking will be spread across all the southern acreage. We have 15 acres of off street parking ready. A Local Boy Scout Troop has been contracted for the parking lot and will provide the flaggers for traffic control. See parking plan map.

Space: The industry standard metric for determining necessary parking is 150 parked cars per acre with an average of 2.5 persons per car. The area identified for parking offers approximately 15 acres of parking. Consequently, Applicant has calculated that there is ample parking in this lot for this event using the existing parking footprint.

Dust Control: The property used by Applicant is vegetated in a manner that should mitigate concerns about dust control on the majority of the site. A water truck will be used to try to control the dust if conditions are that dry.

IMPACT TO SUBJECT AND SURROUNDING PROPERTIES
Festival site is approximately 4.5 acres. Neighboring property should not be affected because we are buffered on all sides by our own property. The festival location is shielded from the street by trees. Festival area is shielded by trees on the west. The property owner to the east is supportive of this event. The property to the north, which we share road access, is occasionally occupied and the owner has not voiced any concerns to us. Property owners to the west and in the Cdebaca subdivision have sent letters with their concerns and accusations. We are very conscious of their rights and concerns; however we have found that there is very little we can do to please them short of stopping all uses of our property, including letting children play outside. Please review past letters sent during the special permit process to review some of the demands and baseless accusations.

Lighting: All planned event hours are during daylight hours.

Subject land is a hayfield and privately owned by Michael and Kathleen, the applicants.

Tent Information and Details
TO WHOM IT MAY CONCERN

FLAME RETARDANCY

This is to certify that the fabric used to manufacture Tenntology® Marquees, Saddles, Spays, Mega tents, Tents, as well as Tents, Polytex & Max Headroom fabric measures satisfies the following specifications for flame retardancy:

ULC S109-83
NFPA 701 Large Scale Test
State of California Fire Marshall
Underwriters Laboratory - Method 214
National Coal Board Specification 2451961 for flame retardancy
Furnace - 381

Tenntology tests with Tenntology original manufactured parts display the flame retardant characteristics for the first time of these - Underwriter's Laboratory and National Fire Prevention Association.

Terminology tests with Tenntology original manufactured parts display the flame retardancy of the fabric due to its composition and remains for the life of the fabric.

Yours sincerely,
TENTNOLOGY CO.

Toll free Order line Canada & USA 1 800-663-8856
International + 1-778-276-3337
tent@tenntology.com
http://www.tenntology.com

[Date] 17Z 1-13
[Date] 29Z 7-14
[Date] 13Z 8-15

[Diagram of Flame Resistance and label]

[Diagram of Tent Configuration and label]
## BEAUFORT SCALE OF WIND FORCE

Table B.1 --- The Beaufort Scale of wind force

<table>
<thead>
<tr>
<th>Force</th>
<th>Description</th>
<th>Identification</th>
<th>Wind speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Calm</td>
<td>Smoke rises vertically</td>
<td>mph  km/h</td>
</tr>
<tr>
<td>1</td>
<td>Light air</td>
<td>Direction of wind shown by smoke drift, but not by wind vanes</td>
<td>1 to 3  1.08 to 5.4</td>
</tr>
<tr>
<td>2</td>
<td>Light breeze</td>
<td>Wild fag on facht; leaves rustle, wind dances moved by wind.</td>
<td>4 to 7  5.76 to 11.88</td>
</tr>
<tr>
<td>3</td>
<td>Gentle breeze</td>
<td>Leaves and small twigs are in constant motion. The wind extends a light flag.</td>
<td>8 to 12 12.24 to 19.44</td>
</tr>
<tr>
<td>4</td>
<td>Moderate breeze</td>
<td>Raises dust and loose paper. Small branches are moved.</td>
<td>13 to 18 19.8 to 28.44</td>
</tr>
<tr>
<td>5</td>
<td>Fresh breeze</td>
<td>Small trees in leaf begin to sway.</td>
<td>19 to 24 28.8 to 38.52</td>
</tr>
<tr>
<td>6</td>
<td>Strong breeze</td>
<td>Large branches in motion. Whistling heard in telegraph wires. Umbrellas difficult to use.</td>
<td>25 to 31 38.88 to 49.68</td>
</tr>
<tr>
<td>7</td>
<td>Near gale</td>
<td>Whole trees in motion. Inconvenience felt when walking against wind.</td>
<td>32 to 38 50.04 to 61.56</td>
</tr>
<tr>
<td>8</td>
<td>Gale</td>
<td>Twigs break off trees.</td>
<td>39 to 46 61.92 to 74.52</td>
</tr>
<tr>
<td>9</td>
<td>Strong gale</td>
<td>Slight structural damage occurs. Chimney pots and slates are dislodged.</td>
<td>47 to 54 74.88 to 87.84</td>
</tr>
<tr>
<td>10</td>
<td>Storm</td>
<td>Trees uprooted. Considerable structural damage occurs.</td>
<td>55 to 63 88.2 to 102.24</td>
</tr>
<tr>
<td>11</td>
<td>Violent Storm</td>
<td>Widespread damage occurs.</td>
<td>64 to 72 102.6 to 117.36</td>
</tr>
<tr>
<td>12</td>
<td>Hurricane</td>
<td>–</td>
<td>&gt;73  &gt;117.72</td>
</tr>
</tbody>
</table>

20x20 Frame Tents Can hold up to winds of 50-60 mph.

Securing Stakes are 3' in length & put in stakes into the feet to help. Are 24" in length.
July 7, 2016

Century Industries, LLC
P.O. Box C
Sellersburg, IN 47172-0919

Subject: Showmaster & Platform Mobile Stages
Model Numbers: MSM2400, MSM2800, MSM3200, MSM3600,
MPP1624, MPP2424, MPP2432, & MPP2440

Dear Sirs:

This letter certifies that Slesser Engineering has analyzed the Century Industries
Showmaster and Platform Mobile Stages (Model Numbers MSM2400, MSM2800,
MSM3200, MSM3600, MPP1624, MPP2424, MPP2432, and MPP2440) in accordance
with the requirements of the 2003 IBC International Building Code. Our analysis
indicates that the mobile stages can safely support a stage floor live load of 125 PSF
(pounds per square foot). Our analysis also indicates that the mobile stage will remain
stable when exposed to a wind load of up to 46 MPH (miles per hour) before it begins
to tip over.

Sincerely,
SLESSER ENGINEERING, INC.

[Signature]
Thomas E. Lewis, P.E.
Project Engineer

[Signature]
Carl J. Slesser, P.E.
President
Vicinity Maps

North is top of map
Creepy Walk in the Woods Inc alcohol permit application site plan.
-Rented cooler which is lockable to be used to store alcohol.
-Semi-trailer will be used as necessary, which is also lockable.
-Tents are placed in front for serving area
-Wrist bands to be used to ID those partons over the age of 21

Alcohol Boundary
Runs along the west side
of the Savage Road.
Savage Road is not lic-
senced and serves as the
emergency access.

Emergency access

Festival Boundary

Parking

See Additional Parking

Map
INTRODUCTION/PURPOSE

THE SAVAGE WOODS - MANAGEMENT PHILOSOPHY

Management believes that when an emergency situation occurs on the Festival premises, it must, to the extent reasonably possible, take the necessary action to safeguard its guests and employees, and to minimize damage to festival property and the effect on festival operations. The Savage Woods management understands that such action should be preplanned in writing, prior to such an emergency and should be consistent across all operations.

This Emergency Operations Plan, hereinafter referred to as the EOP is part of management’s effort to meet this objective.

The staff members who will execute the EOP are the Emergency Response Team or (ERT). Those members are; the Site Managers, Head of Security, Medical Coordinator and Sheriff’s Deputy. The Entertainment Director is a member of the ERT for purposes of announcements made to the festival.

Our organization should be prepared to evaluate and respond appropriately to emergency situations, so as, to prevent or minimize injury or illness to guests, festival personnel and the general public, and to minimize resulting damage. This will be accomplished through a combination of festival personnel and outside emergency response agencies, with the participation of each being determined based upon the needs of the situation. In any incident, the response and participation in any emergency response situation by festival personnel will be limited as follows:

Fire: Festival personnel will respond only to a fire at the incipient stage. The festival will rely on the services of the local Fire Protection District, and/or other local Fire Departments to respond to fires beyond the incipient stage (that which can be normally extinguished with a hand held fire extinguisher).

Provider: Loveland Fire Department and Rural Fire Protection District

Injuries: Event Medical has capabilities similar to that of a small emergency room. Nurses and EMTs are available at Main Medical and in the Ambulance (2 locations for medical). Injuries/illness that require transport to another facility will generally be handled by Thompson Valley EMS

In the event that a situation exceeds festival personnel capabilities, event staff will classify the incident, implement necessary evacuation plans, and alert the applicable outside emergency response agencies (i.e. fire department, EMS local emergency planning committee, outside contractors, etc.) as necessary, for assistance.

Our primary concern in the event of an emergency is the safety and well being of all personnel, guests and the general public.

This plan is intended to act as a guide in actual emergency situations, assign responsibility for implementation of the plan in the event of an emergency and familiarize festival personnel with local emergency response authorities, the location of the potential hazards and the plan to control emergency situations, should they arise.

INITIAL ACTION

Upon discovery of an emergency incident, or potential situation which could lead to an emergency, staff at the The Savage Woods Festival are instructed to contact the Head of Security through one of the following methods: telephone, radio, or direct verbal communication.

WHO TO CALL IN THE EVENT OF A MEDICAL EMERGENCY:

During Load-In, Load-Out: Contact Site Director, if unavailable call 9-1-1

During Event Days: Contact Head of Security via Radio, if unavailable call 9-1-1

---

1 The Savage Woods has used the publicly submitted Special Event Application for the Arise Music Festival by the Arise Music Festival to all applicable Larimer County Departments, including the Larimer County Risk Management Department.
MULTIPLE CASUALTY INCIDENTS (MCI)

Definition/Overview – Though a number of events may be called catastrophic or disasters, there is no one agreed upon definition of an MCI. For the purpose of this plan we shall consider an MCI to be any time that on-site EMS services become overwhelmed and outside resources need to be summoned. Should the situation occur that on-site services become overwhelmed and adequate/appropriate patient care becomes jeopardized, the Festival Medical Coordinator will notify Head of Security and advise activation of MCI Plan.

Dispatch will notify local County 911 and advise nature and scope of incident, the approximate number of casualties, best access into the area, possible staging area for incoming ambulances and any possible hazards, including if decontamination of patients may be needed.

Festival Medical Coordinator will send herself or on-duty EMS or Head of Security or Site Manager to Incident Command Post to function as liaison.

If a Multiple Casualty Incident (“MCI”) is called, all Festival EMS personnel will follow the Incident Command as set up by Larimer Sherriff Office / Loveland Fire and Thompson Valley EMS. Once on-site, Sherriff/Fire/EMS are in control of the incident response.

Festival Medical Coordinator will establish communications and triage station, close to the patients but outside any area of hazard in conjunction with local County 911 Center who will notify all applicable hospitals of the need to prepare for incoming patients.

Festival EMS personnel utilizing the START (Simple Triage and Rapid Treatment) system will initiate triage. Attempts will be made to keep the triage area geographically confined in order to remain efficient. Patients will be prioritized after three parameters have been evaluated. Level of consciousness, respiratory status, and perfusion status are all briefly examined, and if a deficit is found the patient is High Priority requiring immediate transport. If all three conditions are within normal limits, the patient is Low Priority and is ok to have delayed transport. Patients who have obvious fatal injuries will be considered dead and will be assigned no transport status. Transport officer will report to the ambulance staging area and assign patients to incoming transport vehicles. Triage area is predetermined and staff will be briefed on the location of triage area verbally.

(POST-BOSTON) THREAT RESPONSE

For an angry or hostile individual
a. Stay calm. Listen attentively
b. Be courteous. Be patient.
c. Keep the situation in control

For a person shouting, swearing, threatening
a. Signal a coworker, or supervisor, that you need help
b. Do not make any calls yourself
c. Have someone call Festival Head of Security and law enforcement

For someone threatening you with a gun, knife, or other weapon
a. Stay calm. If possible, quietly signal for help.
b. Maintain eye contact.
c. Stall for time.
d. Keep talking – but follow instructions from the person who has the weapon.
e. Don’t risk harm to yourself or others.
f. Never try to grab a weapon.
g. Watch for chance to escape to a safe area.
Telephoned Threats

b. Don’t hang up.
c. Try to get a number off caller I.D. Write it down.
d. Signal a coworker to get on an extension.
e. Ask the caller to repeat the message and write it down.
f. Repeat questions, if necessary.
g. For a bomb threat, ask where the bomb is and when it is set to go off.
h. Listen for background noises and write down a description.
i. Write down whether it’s a man or a woman; pitch of voice, accent; anything else you hear.
j. Try to get the person’s name, exact location, and telephone number.
k. Signal a coworker to immediately call law enforcement

INCIDENT RESPONSE

The following is an aid to assist bomb threat response. This information is not a complete list of all factors required to be considered. Respond in a prompt and organized manner to protect all persons attending the Festival.

Obtain information as to the time of the call and the exact words used. Did the caller or person reporting describe what type of bomb it is, where it is and what time it will explode? Did the caller give a motive? Was the caller male or female? Was there any background noise?

TRY TO GET THE CALLER’S TELEPHONE NUMBER OFF CALLER I.D.

Emergency Dispatcher will immediately notify law enforcement.

Personnel familiar with the surrounding area should be able to quietly identify items, which appear to be out of place.

DO NOT TOUCH OR PICK UP ANY SUSPICIOUS OR OUT OF PLACE ITEMS. REPORT THESE ITEMS TO SECURITY & LAW ENFORCEMENT AS SOON AS POSSIBLE.

TWO-WAY RADIOS AND CELL PHONES SHOULD NOT BE USED. Therefore, “runners” designated by the Incident Commander must be used to communicate.

If a bomb has exploded, isolate immediate area in case a second bomb is present. Second bombs are used to kill or injure responders to the first bomb that has exploded.

EVACUATION

Emergency personnel at the site can effectively respond when an evacuation is required utilizing this section of the Emergency Response Plan.

NOTE:

It should be noted that there may be times when it is safer to stay in place, instead of evacuating to the outside of the festival grounds. The Medical Coordinator, Head of Security and Site Managers in conjunction with the Larimer County Sheriff Deputy will have to make this decision based on information that they obtain.

Determination to Evacuate

Determination to evacuate can be made by the Loveland Rural Fire Protection District or Larimer Sheriff’s Department at any time they deem necessary.

If there is a potential for an evacuation, the following Evacuation Phases will be implemented:
Phases

a. Emergency Response Personnel Preparation
b. Staff Preparation
c. Partial Evacuation
d. Total Evacuation (to safer areas on the Festival property or off the property)

Evacuation Phases

Emergency Response Team Preparation Phase

Designated Emergency Personnel (Medical Coordinator, Head of Security and Site Managers in conjunction with the Larimer County Sherriff Deputy) will make this decision based on information that they obtain. Personnel will assess conditions and determine if incident warrants a partial evacuation to a safer area within the Festival property OR total evacuation to outside the Festival property. Once a determination for evacuation is made, the Emergency Personnel will work with the Sherriff’s Department to execute the decision.

Staff Preparation Phase

ERT will determine when an incident progresses to a point when an evacuation may be imminent. The ERT will notify the General and Parking Lot Staff of the status. ERTs will communicate via radio and/or telephone to the festival staff of the need to evacuate.

Operations, Security and all deployed supervisors and personnel

- Ensure that Event Staff is aware of the potential need to evacuate.
- Ensure that all evacuation routes are clear and that all gates and means of egress are open
- Pay particular attention to the requirements/needs of evacuating persons with disabilities.
- If/When the order to evacuate is made Event Security will ensure that the exit routes and gates remain unobstructed, instructing people of the need to keep moving.
- When all persons have been evacuated Event Security and other designated personnel will perform a sweep of the property.
- When the property is found to have been evacuated all gates will be closed and locked.

EVACUATION RESPONSIBILITIES

In order for the safe evacuation of the Festival property, all Event Staff personnel must remain calm, follow directions and function as a team. The responsibilities of the following units during an evacuation are as follows:

a. Entertainment Director:

At the discretion of the ERT, an announcement will be made announcing the need for an evacuation.

b. General Event Staff

- Ensure that all gates and exits are fully opened and free of any obstructions.
- Direct guests to the closest exit in a CALM and ORDERLY MANNER.
- Prohibit re-entry into the Festival property.
- Look for and assist guests with disabilities. Staff who escort guests or other staff with disabilities shall stay with them until they are safely removed the property and out of harms way.
- Be the last to leave their assigned areas.
- After clearing their area, re-assemble with their supervisor at the location of their pre-event meeting.

c. Parking Staff
The ERT designee shall be responsible for notifying Parking staff supervisors that an evacuation order exists. Upon receiving this signal, Parking personnel shall:

- Conduct themselves in a PROFESSIONAL MANNER by REMAINING CALM
- Immediately report to their pre-event assigned positions and follow the directives of emergency response personnel and their supervisors to direct pedestrian and vehicle (if permitted) traffic away from the Festival.
- If vehicles are allowed to exit, normal traffic patterns should be used at the normal exits and the emergency exits.

d. Concessions/Vendors

Upon receiving the signal to evacuate, all concessionaire and vendor supervisors will instruct employees to evacuate the Festival property. Upon receiving this directive:

- All concessionaire and vendors shall immediately cease all sales
- All vendors shall immediately close the stand, turn off all equipment, secure any monies in the stand and lead their crew to the nearest exit.
- Upon completion, the ERT shall be notified that all retail areas are closed and all staff are exiting the property.

e. Medical Staff

Upon hearing an Evacuation Notice, Medical staff shall remain at their post and follow the directions of the ERT. While under emergency conditions, the staff shall:

- Coordinate their efforts with emergency response personnel.
- At the direction of the EMS Director, assist emergency response personnel as needed.
- During an evacuation, set up and maintain triage ready conditions.

f. Operations

The personnel assigned to Operations shall be under the supervision of the Operations Director. During an emergency the Operations Director and/or the Operations Manager shall coordinate the response of their employees to the scene. If necessary, these staff shall:

- Shut down utilities as needed.
- Assist other departments as available and needed

g. Administrative Personnel

- Ensure that all Administrative areas are secured and remain locked.
- Restrict entrance to this area only to staff and emergency response personnel.
- Only leave their position when or if they are in imminent danger or when directed to do so by their supervisor or emergency response personnel.

EVACUATING PERSONS WITH DISABILITIES

The notification, protection, evacuation, transportation and medical attention of persons with disabilities will be given the highest priority in all emergencies. In cases of evacuation, the ERT should be notified immediately for assistance. During evacuation, Event Staff should attempt to assist persons with disabilities to a safer area or exit from the Festival property. The ERT should be made aware of the locations of any persons who could not be evacuated safely and who remain on the Festival property.

During evacuation, Event Security should attempt to assist persons with disabilities to a safer area or exit from the Festival property. The ERT should be made aware of the locations of any persons who could not be evacuated safely and who remain inside the Festival property. In general, the following guidelines may be used:

BLIND, BUT MOBILE, PERSONS should first be moved out of the rush of traffic. Then, they should be assisted to the nearest exit.
DEAF, BUT MOBILE, PERSONS may be unaware of the need to evacuate. They should be calmly advised of the need to evacuate and then guided to the nearest exit.

TEMPORARILY IMMOBILIZED PERSONS (including those people wearing casts and/or using canes or crutches) should be given assistance as needed based on their ability to maneuver to an exit or to a safer area.

PERMANENTLY IMMOBILIZED PERSONS (those individuals who have either limited or no use of their legs and must rely on crutches, wheelchairs or walkers for transport) should be assisted as follows:

- As soon as an emergency is known, one Event Staff person should remain with and assist the person with disabilities.
- The person with disabilities should be quickly moved to an exit if one is located nearby. If an exit is not close, then the person with disabilities should be moved to a safer area until it is safe to evacuate them.
OPERATIONS MANAGEMENT PLAN (Mobile Stage)

IMPLEMENTATION OF PLAN

1. PRIOR TO EACH INSTALLATION, THE SAVAGE WOODS SHALL DESIGNATE THE ENTERTAINMENT DIRECTOR AS THE PERSON IN CHARGE OF IMPLEMENTING ALL PHASES OF THE OPERATIONS MANAGEMENT PLAN.

2. A MEETING SHALL BE HELD AT THE VENUE WITH THE STAGE MANAGER TO DISCUSS THE HIGH WIND ACTION PLAN AND OTHER OPERATIONAL ITEMS.

3. A COPY OF THIS PLAN WILL BE PROVIDED TO THE SECURITY TEAM IN ORDER TO HELP USHER PATRONS IN THE EVENT OF AN EVACUATION.

DAILY OPERATIONS PLAN

1. CHECK WEATHER EACH MORNING AND PERIODICALLY THROUGHOUT THE DAY.

2. CHECK STAGE DECKS TO ENSURE THEY REMAIN LEVEL AND PLUMB

HIGH WIND ACTION PLAN

THE HIGH WIND ACTION PLAN SHALL BE IN EFFECT FOR THE ENTIRETY OF THE EVENT. AN EVENT SHALL BE DEFINED AS STARTING AT THE INITIAL COMMENCEMENT OF THE STRUCTURE INSTALLATION AND ENDING ONCE THE STRUCTURE IS COMPLETELY DISMANTLED.

THE ENTERTAINMENT DIRECTOR SHALL BE PRESENT FOR THE DURATION OF THE EVENT TO IMPLEMENT THE HIGH WIND ACTION PLAN (SEE ABOVE).

WHEN WIND SPEEDS ARE EXPECTED TO EXCEED 20 MPH: A TEAM OF QUALIFIED PERSONNEL SHALL BE PUT ON ALERT. ALL NECESSARY PERSONNEL SHALL BE IN PLACE AND/OR PUT ON STANDBY.

WHEN WIND SPEEDS EXCEED 27 MPH (3 second sustained) or 35 MPH GUST or ARE EXPECTED TO EXCEED 30 MPH: PERFORMANCES SHALL BE INTERRUPTED AND THE STAGE SHALL BE CLEARED.

WHEN WIND SPEEDS EXCEED 45 MPH (3 second sustained) or 55 MPH GUST or ARE EXPECTED TO EXCEED 50 MPH: ALL BANNERS AND SCRIM SHALL BE REMOVED FROM THE SYSTEM. SPEAKER CLUSTERS SHALL BE LOWERED TO THE GROUND AND SECURED. THE STAGE ROOF SHALL BE LOWERED. ALL SHOW OPERATIONS SHALL CEASE AND THE IMMEDIATE AREA SHALL BE EVACUATED TO A DISTANCE NO LESS THAN 1.5 TIMES THE HEIGHT OF THE STAGE.

THE HIGH WIND ACTION PLAN SHALL BE POSTED AT A CONSPICUOUS AREA ON SITE. IT MUST BE AVAILABLE AT ALL TIMES TO VENUE OPERATORS AND CREW.

A REGULAR LIASON WITH THE NEAREST WEATHER INFORMATION CENTER SHALL BE MAINTAINED TO ASCERTAIN IF ANY SIGNIFICANT WEATHER EVENTS ARE EXPECTED IN THE IMMEDIATE VICINITY OF THE STRUCTURES.
OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

The Savage Woods, LLC

is a Limited Liability Company
formed or registered on 02/04/2015 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20151088702.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/27/2020 that have been posted, and by documents delivered to this office electronically through 01/28/2020 @ 14:22:38.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/28/2020 @ 14:22:38 in accordance with applicable law. This certificate is assigned Confirmation Number 12047804.

*********************************************End of Certificate*******************************************

Notice: A certificate issued electronically from the Colorado Secretary of State’s Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State’s Web site, http://www.sos.state.co.us/biz/CertificateSearchCriteria.do entering the certificate’s confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, http://www.sos.state.co.us/ click “Businesses, trademarks, trade names” and select “Frequently Asked Questions.”
OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Creepy Walk in the Woods, Inc

is a Nonprofit Corporation formed or registered on 04/11/2016 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20161256021.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/27/2020 that have been posted, and by documents delivered to this office electronically through 01/28/2020 @ 14:24:21.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/28/2020 @ 14:24:21 in accordance with applicable law. This certificate is assigned Confirmation Number 12047810.

*********************************************End of Certificate*******************************************