



DEPARTMENT OF HEALTH AND ENVIRONMENT

1525 Blue Spruce Drive
Fort Collins, Colorado 80524-2004
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Event Coordinator Application

EVENT INFORMATION

Name of the Event: Ragnar Relay Colorado

Date(s) of the Event: September 14, 2019

Location of the Event: New Belgium Brewing Company Oxbow field 500 Linden St, Fort Collins, Co 80524

Hours of the Event: (Days and times) September 14, 2019 9am to 9pm

Expected number of patrons: 1,800

Expected peak day(s) if event is longer than 1 day: _____

Anticipated Number of Food Booths: 3 (Complete Vendor Information List and Attach)

Event Coordinators Name: Will Strauss

Coordinator's Phone Number: (801) 318-1097

Coordinator's Fax Number: 801-499-5023

Coordinator's Mailing Address: 12 South 400 West Suite 200

City Salt Lake City State UT Zip Code 84101

Coordinator's E-mail address: will@ragnarrelay.com

Contact Person during the Event (if different from above): same

Contact phone number for the day of the Event: (801) 318-1097

SERVICES PROVIDED ON-SITE TO FOOD VENDORS (Check all that apply and provide detail if necessary):

- Water Supply:**
- There is access to a potable water taps on site.
 - Vendors must bring their own water supplies.

- Wastewater:**
- There will be liquid waste collection tanks / receptacles on site.
 - Vendors must arrange for their own wastewater disposal.

- Electricity:**
- There will be no electricity supplied on site.
 - There is access to electricity on site.
 - Generators will be provided for vendor use.
 - Vendors are allowed to use generators on site.

- Trash / Refuse:**
- There will be trash receptacles throughout the event for the public.
 - There will be dumpsters on site for vendor and public trash removal.
- How often will they be serviced? Post event

- Toilet Facilities:**
- Public restrooms. How many (fixtures)? _____
 - Portable toilets. How many? 9
- How often will they be serviced? end of the event

Hand Wash Facilities: Public restrooms. How many (fixtures)? _____
 Portable hand wash stations. How many? 8 hand sanitizer dispensers
How often will they be serviced? _____

Other Services: Refrigerated truck
 Commissary kitchen (Provide a list of available equipment in kitchen.)
 Ice

TEMPORARY EVENT SITE MAP

Provide a labeled map of the entire Temporary Event area and include the following:

- Toilet facilities (portable and fixed)
- Hand washing facilities
- Trash containers
- Electrical hook-up points and generator locations
- Potable water taps for vendors
- Location of all food preparation and service areas on the event grounds
- Food booth vendors
- Roadways, sidewalks, and walkways
- Refrigerated truck (if applicable)
- Commissary kitchen (if applicable)
- Petting Zoo (if applicable)