The following represents potential project planning stakeholder process steps. Specific steps utilized for a given project plan will depend on the complexity, controversial nature and other circumstances of the specific project.

1. PROJECT VISION/NEED
   - Department Staff
   - Project Leader
   Determine desired project/need/budget necessary

2. PROJECT DISCUSSION/INFO SHARING
   - Project Leader
   - LRST/SMT
   Project concept shared with LRST/SMT for discussion and determination of steps below needed

3. DETERMINE PROCESS STEPS/STAKEHOLDERS
   - Department Staff/Project Leader
   - Core Team (Staff expertise, outside expertise)
   Outline public process based on potential triggers*
   Conduct stakeholder identification analysis**
   Kept informed throughout the project of progress/changes/process

4. PUBLIC NOTIFICATION
   - Department Staff/Project Leader
   - Appropriate Department Advisory Board
   - Public
   Engage public in some format to understand any issues/concerns

5. FINALIZE/MODIFY PROJECT
   - Project Leader
   - Core Team
   Modify project based on all acquired information

6. FOLLOW UP NOTIFICATION
   - Project Leader
   Informs LRST, core team, public, advisory boards, stakeholders of adjustments made to project based on feedback received in step 4

7. IMPLEMENT PROJECT
   - Project Leader
   Implements revised project, keeping constituents informed of progress or any changes that arise out of necessity.

8. PROJECT COMPLETION
   - Project Leader
   Close all permits, complete as-builds, grant due diligence, public and stakeholder notification, celebration, & website update, as appropriate.

Adopted by the Larimer County Board of Commissioners ________
Adopted by the Larimer County Open Lands Advisory Board ________
Adopted by the Larimer County Parks Advisory Board ________