LARIMER COUNTY INTERAGENCY
OVERSIGHT GROUP
MEETING MINUTES

Date: September 13, 2018
Location: Larimer County Court House, Carter Lake Room, Fort Collins, CO
Members Present: Emily Humphrey, Marcy DiBenedetto, Michelle Brinegar, Linda Ott, Averil Strand, Andrew Boesenecker, Thad Paul, Charlie Carter, Greg Ketchum
Members Absent: Maria Campos, Michael Allen, Cyndi Dodds, Chris Gastelle, Josi McCauley, Barbara Dean, Bob Bauman, Michael Ruttenberg
Other Members Present: Sue Statz, Laura Walker, Judy Rodriguez, Dixie Vogel
Guests Present: Lise Youngblade, Jen Krafchick, Vanessa Fox, Ali Wright
Recorder: Deb Bowen

I. Call to order by Michelle Brinegar at 11:35 AM
II. Welcome and Introductions
   • Introductions were made around the table.
III. Review and approval of minutes from August 9, 2018. Motion to approve minutes by Averil Strand and seconded by Andrew Boesenecker. All in favor, motion passed, minutes approved.
IV. Provider Presentation – Campus Connections
   • Dr. Lise Youngblade and Dr. Jen Krafchick of CSU’s Human Development and Family Studies Department presented the Campus Connections Program. A copy of their PowerPoint is available if anyone wants it. Let Deb Bowen know.
   • The program was developed in 2009 in response to a call for action from Michelle Brinegar and Mary Jo Berenato for support of kids involved in the juvenile justice system.
   • Campus Connections started in 2010 and now supports families, juvenile justice youth, social services and schools. Referrals come from these areas and specifically recruit youth who are “at-risk”.
   • About 250 Larimer County youth participate each year. Campus Connections targets youth from 10 - 18 years of age and is a 12-week course that meets for 4 hours a week. The program runs for the Fall and Spring semesters and meets 4 nights a week for each program. Many CSU students, from all over campus, participate as mentors for the youth in the program. Youth and students mentoring benefit greatly from this program. Families benefit too, with a lot of family contact throughout the process. There is a graduation ceremony at the end of the course.
• Each Campus Connections program is at capacity each semester. There is a wait list for youth but if someone drops out another youth gets in ASAP. Youth that graduate from Campus Connections can come back into the program with a leadership role for additional semesters. Generally, 30% of youth come back and get a new mentor and therapist.
• Campus Connections is expanding to other parts of the state and will be recognized as a national award winner in October. The program is licensed, researched and used for data collection.
• Outcomes for youth are great.
• It takes a community to run this program.
• Colorado’s local Probation Department is very complimentary of the program.

V. By-laws - Chair and Co-Chair Discussion
• A discussion was held. Michelle Brinegar has limitations as a Chairperson about writing to legislators or asking for funding for our Board but is willing to preside over meetings. Averil Strand agreed to continue as Co-chairperson and does sign any letters we draft to other State agencies. No other volunteers came forward to be Chair or Co-chair. We agreed there is value in having a Judge as chair with their institutional knowledge.
• A term limit discussion was held with members present and it was decided to explore developing term limits. A revision to the by-laws would be needed and the discussion would be held at the annual meeting of reviewing the Memorandum of Understanding (MOU), usually in March or April for the next state fiscal year starting July 1. The terms are staggered and currently run for three years.
• By-laws are reviewed annually. A term limit discussion will be an agenda item for March or April 2019.

VI. Discussion about Developing and Defining a Process for Funding New Programs
• A recommendation was made that we develop a structure for presentations to the Board for funding of new programs and add it to our by-laws.
• We use our collaboration to continue to fund or create new programs in our community. There is a delicate balance of maintaining services.
• A discussion of how we fill gaps, make cuts and assess the programs is needed. A mock draft of our Phase II/Core Services Analysis from Marc Winokur with costs per outcome could help further this discussion.
• A meeting will be coordinated by Deb Bowen between Michelle Brinegar, Averil Strand, Thad Paul, Sue Statz and Judy Rodriguez to discuss these items and how to clarify the goals and values of the Board. The results can serve as a road map and help define the agenda item to be brought before the Board. This would also help new members to the Board understand our mission. Deb Bowen will coordinate a meeting of interested members to discuss these items. Email Deb Bowen, dbowen@larimer.org, if you are interested in participating this meeting.

VII. Collaborative Management Program (CMP) Site Monitoring Summary
• The CMP site monitoring visit report for our LCIOG Board was sent to us the last day of August. Judy Rodriguez discussed the report and some points of disagreement with Tiffany Sewell, the CMP Administrator, of the State. Although we are not perfect we are #1 for State CMPs. Our Memorandum of Understanding (MOU) is perfect, we have great collaboration among members and there was no negative feedback on our annual reports (one of five in the State). Even though we are doing great work we do want to improve.
• Some items we could improve on:
  o Attendance tracking at the meetings. We have not been counting correctly. We had been tracking voting members only and we should track attendance by any member that signs the MOU. (This goal is not part of our incentive plans now.) A proposal by Judy Rodriguez was made to track member attendance in this manner from now on. All members present agreed.
  o Tracking proxies for members that are absent. If a member is absent and a proxy is present we will track that in the notes for that meeting.
  o A more formal orientation for new members, especially, youth and family advocates.
  o Do not use acronyms – say the words.

VIII. Budget Review
• Thad Paul reviewed the current LCIOG budgets (Attached)

IX. Old Business – HUB Update & Child Welfare Incentive Funding – Sue Statz
• HUB Update (Larimer County’s Juvenile Assessment Center)
  Currently in the 3-month pilot project of changed hours in HUB from 24/7 to 8 AM – 5 PM. Larimer County After Hours staff on call. Please let Larimer County DHS staff know if you are aware of any difficult or negative experiences.
• Colorado Department of Health Care Policy and Financing Incentive Funds (HCPF) for FY2018-2019
  Larimer County is eligible to receive up to $32,625. (Bonus $$ also available) These are State funds and not eligible for Federal match.
  
  Purpose for Incentive Funds: To encourage relationship building between county departments of Human Services, other local partners and the Regional Accountability Entities (RAEs) serving children involved in the child welfare system.
  
  Required Collaboration Partners for quarterly meetings: (5 entities must attend for tracking purposes.)
  • Representative from Collaborative Management Program
  • Representative from Department of Human Services
  • Representative from Division of Youth Services
  • Representative from RAE
  • Representative from county’s eligibility staff
  
  Attendance must be an agenda item and will cover two purposes. (LCIOG and HCPF Incentive Funding.)

  Collaboration Meetings need to have clearly defined goals that will be discussed and documented in the minutes.

Current Goals of LCIOG:
• To prevent imminent placement of children out of home and to reunite children who have been placed.
• Review, on an on-going basis, the effectiveness of programs designed to prevent or reduce placements.
Goals for upcoming year?
• Improve Medicaid youth’s access to care?

X. New Business
• New Online Training and Test for Board Members
  o There is a new online training and test for all members of Larimer County Commissioners Boards. A link will be sent out by the Commissioner’s Office via email to all board members for the required training. Thank you for participating in this required training.

• Bob Bauman asked that an Evidence Based Programs and Practices Strategic Planning Summit be shared with members.
  [Link](https://www.eventbrite.com/e/jjdp-evidenced-based-programs-and-practices-strategic-planning-summit-tickets-49601116274)
  Ali Wright, the FAPT Coordinator, plans on attending. Email Deb Bowen if you are interested in attending. 2 members of our LCIOG board are invited to attend, along with Ali.

Adjourn 1:00 PM
Minutes Submitted by Deb Bowen

Next LCIOG Meeting
October 11, 2018
11:30 AM – 1:00 PM
Larimer County Court House
200 West Oak Street
Lake Loveland Room, 2ns floor
Fort Collins, CO 80522
<table>
<thead>
<tr>
<th>Program/Service - FAPT</th>
<th>HB1451 FY'19 BUDGET</th>
<th>1451 EXP YEAR TO DATE thru August 2018</th>
<th>DHS Covered Year to Date thru July 2018</th>
<th>Total Expenditures</th>
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<tbody>
<tr>
<td>Coaches - FAPT</td>
<td>$175,000</td>
<td>$36,095</td>
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<td>$216,570</td>
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<td>20% Coordinator Salary - FAPT</td>
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<td>$3,046</td>
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<td>$18,276</td>
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<td>Family Advocates - FAPT</td>
<td>$102,900</td>
<td>$16,300</td>
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<td>Home Based - (FFT/MST/FCC/SAFY/IFT)</td>
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<td>Specialized Services (DD, Trumpet, Mosaic)</td>
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<td>$8,814</td>
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<td>Day Treatment</td>
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<td>$3,205</td>
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<td>$19,230</td>
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<td>Hard Service Funding (Rent, Gas, Trans, Food)</td>
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<td>Sub Total FAPT</td>
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<td>Program -</td>
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<td>Platte Valley Therapist</td>
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<td>Trauma Informed Care</td>
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<td>LCIRC (Offense Specific Program)</td>
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<td>Prevention Plus Pathways</td>
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<td>School Truancy Programs</td>
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Updated 9/12/2018
FY'19 YTD Expenditures thru Aug
## LCIOG Forecast of Funding FY19 - FY22

**9/6/2018**

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<tr>
<th>FY19</th>
<th>FY20</th>
<th>FY21</th>
<th>FY22</th>
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<td>Beginning Balance</td>
<td>$398,771</td>
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<td>State 30% for CMP Counties</td>
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<td>Meaningful Minimum</td>
<td>$32,275</td>
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<td>HB 1451 Outcomes Dollars</td>
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<td>Total Cash Available Programs To be Funded</td>
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<td>Sub Total</td>
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<td>RCCF Savings (DHS Agreement)</td>
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<td>Additional Coverage by DHS</td>
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<td>Total Covered By LCDHS</td>
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<td>Total Available for Carryover</td>
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<td>($137,679)</td>
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Larimer Peak
Allocation - FY07 $587,871.00
Allocation - FY17-18 $235,060.00
Allocation - FY18-19 **$221,323.00**

Updated 9-6-18